



Knowledge Accuracy Proficiency

KAP Academy

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610, Bluechip Complex, Sayajgunj, Baroda - 390005.

Contact : +91-9173010206

Facebook: @kapacademy

ADMISSION FORM
(For Private Use Only)
CMA (Intermediate)

Paste your
Photograph
(Do not Staple)

Subject(s)	
Group I	<input type="checkbox"/>
Group II	<input type="checkbox"/>
Both Groups	<input type="checkbox"/>

Date : _____

I here by apply for admission for coaching in CMA Intermediate

(Fill **all details** in BLOCK Letters only)

NAME : _____

BIRTH DATE : _____

FATHER'S NAME : _____
& OCCUPATION _____

ADDRESS – RESI. : _____

Pin Code : _____

CONTACT NOS. : _____

EMAIL (In BLOCK Letters) : _____

EXAM DUE : JUNE / DECEMBER _____

REGISTRATION NO. : _____

CANDIDATE'S SIGNATURE

-:TERMS AND CONDITIONS:-

1. To apply for any of the course, fill up the enrollment form available at our offices in your own hand writing.
2. The available seats are limited and will be filled in first come first serve basis.
3. Incomplete form will be rejected. It is compulsory to attach photocopy of mark sheets and two recent passport size photographs with the enrollment form.
4. It is compulsory to provide correct details of Parents. The result of tests or any other information by the institute will be sent via SMS.
5. Any change of address or telephone number should be notified in writing to the office within 10 days.
6. Students enrolled have to provide photocopy of Admit Card of Exam, as soon as they receive their admit cards from the examining body. The Kap Academy reserves the right to use the photograph for publicity in case the student secures position/success in any of these examinations.
7. Mobile phone is not allowed in the class. If at all student carries mobile phone in the class, then it should be kept switched off. The Institute is not responsible for any loss/theft of any personal belongings in the Institute.
8. A student, who is late by more than 10 minutes for classes/tests, will not be allowed to enter the classroom.
9. In case of lost/misplaced study material, student can obtain duplicate set of book(s) against payment of respective fees.
10. In case of any mishap because of reasons beyond control or any natural calamity of any type (earthquake, floods, fire, electric short circuit etc) occurs in the premises of Kap Academy, the institute shall not be responsible in any manner whatsoever.
11. If at any point of time, the Indian Government increases services tax, (existing rate of service tax is 14.50%) The extra amount of service tax will be borne by the students from the date of enforcement of the act by the Government.
12. If any student does not pay the fee on the due date as informed or is defaulter in the fee payment, he/she shall be stopped from attending the classes. It is therefore, in the interest of the parents & students that they should deposit the fee on the due dates mentioned.
13. Kap Academy reserves its right to make any alteration in its programs/venue /timing and days of classes without any prior notice to anybody. The decision of the Kap Academy will be final & binding on the students & the parents.
14. If the teachers feel that the student is not working hard, creating indiscipline in the Institute, irregular in attendance, not responding properly, student may be expelled from the Institute. The decision of the Kap Academy in this regard will be final and binding on the student/parent. No fee or part of the fee will be refunded in such cases.
15. In case if any parent/guardian misbehaves with any staff member of the Kap Academy, the student can be rusticated from the Institute. The decision of the Director in this regard will be final and binding on the student/parent. No fee or part of the fee will be refunded in such cases.

CANDIDATE'S SIGNATURE